Turn to Page 11 of this instruction manual to see how the Detailed Account Information is displayed.

How to search by **Street Address**: (Address Range)

- Click on **Street Address**.
- For **direction**, click on the pull down arrow and select the appropriate street direction from the list.
- Click in the box for **Street Name** and enter only the street name (**required**). Do not enter street type, like Lane, Circle, Drive, Road, etc.
- For **City** determine whether you want to limit the search to a particular city or search all cities. For a particular city, click on the pull down arrow and select the city name from the list of cities.
- Click in the From box and type in the starting address number.
- Click in the To box and type in the ending address number.
- Click the **Search** button.