



**DALLAS CENTRAL APPRAISAL DISTRICT**  
 Business Personal Property Division - Goods-in-Transit Exemption  
 P.O. Box 560367 \* Dallas, Texas 75356-0367  
 Phone: (214) 631-7406 Fax: (214) 638-6509  
 www.dallascad.org

**APPLICATION FOR EXEMPTION OF GOODS- IN- TRANSIT FOR 2010**

This application covers property you owned on January 1 of this year (or September 1 of the preceding year, if you receive a September 1 inventory appraisal). You must file the completed form between January 1 and April 30 of this year. Be sure to attach any additional documents requested.

This exemption applies to items in your inventory that (1) are or will be forwarded to another location, whether in or out of Texas within 175 days of the date you acquire them or bring them into Texas; (2) are temporarily stored at a location that you do not have a direct or indirect interest in for assembling, storing, manufacturing, repair, maintenance, processing, or fabricating. The exemption does not apply to oil, natural gas, or liquids or gases that are immediate derivatives of refining oil or natural gas. The amount of Goods-in-Transit exemption for this year is normally based on the percentage of your inventory made up by such goods last year.

You must apply for this exemption each year as it will not be automatically renewed.

<b>STEP 1:</b> <b>Owner's name and address</b>	Owner's name		
	Current mailing address (number and street)		
	City, State, Zip Code	Phone (area code and number)	Fax (area code and number)
	Name of person preparing this application		Title
<b>STEP 2:</b> <b>Authorized agent's name</b>	Authorized agent's name (if applicable)		License #
	Mailing address (number and street)		Email Address
	City, State, Zip Code	Phone (area code and number)	Fax (area code and number)
<b>STEP 3:</b> <b>Describe the property</b>	Provide the account number, if available. Otherwise, attach tax bill or copy of tax office correspondence concerning this account.		
	Location of inventory (street address, city, zip code)		
	Describe the types of items on this inventory. Attach additional sheets, if necessary.		
<b>STEP 4:</b> <b>Answer the following questions about the property</b>	For the purposes of this application, "inventory" means your inventory of finished goods, raw materials, and work in process.		
	1. Do you own the real estate where the inventory is located? If yes, you may not qualify for the Goods-in-Transit exemption.		<input type="checkbox"/> Yes <input type="checkbox"/> No
	2. Do you lease the real estate where the inventory is located? If yes, please attach a copy of the lease agreement with this application. If it is determined that you exercise substantive control over the real estate, you may not qualify for the Goods-in-Transit exemption.		<input type="checkbox"/> Yes <input type="checkbox"/> No
	3. Is the inventory located at a distribution warehouse? If yes, please attach a copy of your agreement with the operator of the distribution warehouse.		<input type="checkbox"/> Yes <input type="checkbox"/> No

**(over)**

**STEP 4:**  
**(continued)**

4. Have you applied for appraisal of your inventory on September 1?  Yes  No
5. Did you engage in transporting portions of your inventory from the location in Step 3 throughout last year?  Yes  No  
If no, state the months during which you engaged in transporting portions of your inventory out of state last year. \_\_\_\_\_
6. State the total cost of goods sold for the entire year ending December 31, 2009.  
\$ \_\_\_\_\_
7. State the total cost of goods sold that were shipped from the location in Step 3 within 175 days of the date you acquired them or brought them into Texas last year, less the cost of any goods or raw materials incorporated into them that were not eligible for the Goods-in-Transit exemption or were in Texas more than 175 days.  
\$ \_\_\_\_\_
8. Percentage of last year's inventory value represented by Goods-in-Transit (divide 7 by 6). \_\_\_\_\_ %
9. Check all of the types of records on which you base the amounts given above?
- |   |   |
|---|---|
| <input type="checkbox"/> Audited financial statements | <input type="checkbox"/> Sales records          |
| <input type="checkbox"/> Internal reports             | <input type="checkbox"/> Bills of lading        |
| <input type="checkbox"/> Texas franchise tax reports  | <input type="checkbox"/> Other (describe) _____ |
10. Will the percentage of goods you transport from the location in Step 3 this year be significantly different than the percentage you transported out last year?  Yes  No  
If yes, why? \_\_\_\_\_  
\_\_\_\_\_
11. What was the cost of your inventory on January 1 of this year (or September 1 of last year, if applicable)? \$ \_\_\_\_\_
12. What is the cost of the inventory you claim will be exempt this year (multiply 11 by 8)? \$ \_\_\_\_\_

**STEP 5:**  
**Sign the application**

Note: The Chief Appraiser may require you to provide records to support the statements in this application. If so, you must supply the records within 30 days of the date of the written request. If you do not comply, you may be subject to a late penalty or forfeit the right to receive the exemption for this year.

I certify that the information in this document and any attachments is true and correct to the best of my knowledge and belief.

Authorized Signature	Title/Agent No., if applicable	Date	
Printed Name	Phone No.	Fax No.	Email Address

Under the Texas Penal Code, Section 37.10, if you make a false statement on this application, you could receive a jail term of up to 1 year and a fine of up to \$3,000, or community correctional facility confinement of up to 1 year, or a prison term of 2 to 10 years and a fine of up to \$10,000.

**Note: The rendition extension does not apply to the Goods-In-Transit Exemption application.**





# DALLAS CENTRAL APPRAISAL DISTRICT

## Goods-in-Transit Exemption Worksheet

DBA \_\_\_\_\_

Account Number \_\_\_\_\_

**Important Information:**

1. All data furnished from Accounting Records must be for the preceding calendar year.
2. Items 1a, 1b, 3 & 5 must be proven by copies of Accounting records.
3. Items 1a, 3, 4, 5 & 6 must be entered on the application.
4. Please attach a copy of this worksheet to your documentation.

1. Inventory Turns Calculation:

1a. Annual Cost Of Goods **(cannot be sales)** sold during preceding calendar year: \_\_\_\_\_ (A)

1b. Enter month ending Inventory for each calendar month (omit cents):

Jan _____	Apr _____	Jul _____	Oct _____
Feb _____	May _____	Aug _____	Nov _____
Mar _____	Jun _____	Sep _____	Dec _____

1c. Sum of January through December month ending Inventories: = \_\_\_\_\_ (C)

1d. Average Annual Inventory Calculation:

\_\_\_\_\_ (C) divided by 12 months = \_\_\_\_\_ (D)

1e. Inventory Turns:

\_\_\_\_\_ (A) divided by \_\_\_\_\_ (D) = \_\_\_\_\_ (E)

365 days divided by \_\_\_\_\_ (E) =  (F) days

**Note: Item (F) must be within 175 days to qualify for the Goods-in-Transit Exemption.**

2. Physical address in Dallas County where inventory is shipped from: \_\_\_\_\_ (2)

3. Enter total Cost of Goods **(cannot be sales)** shipped from location listed in 2: \_\_\_\_\_ (3)

4. Goods-in-Transit Percentage Calculation:

\_\_\_\_\_ (3) divided by \_\_\_\_\_ (A) = \_\_\_\_\_ (4)

5. Enter January 1 Inventory Cost (or September 1 of last year, if applicable): = \_\_\_\_\_ (5)

6. Goods-in-Transit Inventory Calculation:

\_\_\_\_\_ (5) multiplied by \_\_\_\_\_ (4) =  (6) Exempt Inventory



**DALLAS CENTRAL APPRAISAL DISTRICT**  
**Goods-in-Transit Exemption**  
**Documentation Affidavit**

I certify pursuant to the provisions of Section 37.01 and Section 37.10 of the Texas Penal Code that the following document(s), consisting of \_\_\_\_\_ pages and described as \_\_\_\_\_, are a complete, true and accurate reflection of the official books and records of this company as of this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

SUBSCRIBED AND SWORN before me on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Type or Print Name

My commission expires \_\_\_\_\_  
Date