



**DALLAS CENTRAL APPRAISAL DISTRICT**

2949 N. Stemmons Freeway, Dallas

Direct Mailing Address:  
PO Box 560328 Dallas, Texas 75356-0328  
(214) 631-1342

**EXEMPTION APPLICATION FOR RELIGIOUS ORGANIZATION FOR \_\_\_\_\_ YEAR**

**Account No.** \_\_\_\_\_

This application covers property you owned or leased from the state or political subdivision of the state on January 1 of this year or acquired during this year. You must file the completed form between January 1 and April 30 of this year. If you acquired the property after January 1 of this year and wish to qualify for the exemption this year, you must apply **before** the first anniversary of the date you acquired the property or before the first anniversary of the date any property was acquired after January 1. Attach any additional documents requested.

If the Chief Appraiser grants the exemption, you do not need to reapply annually, but you must reapply if the Chief Appraiser requires you to do so, or if you want the exemption to apply to property not listed on this application. You must notify the Chief Appraiser in writing if and when your right to this exemption ends. Return the completed form to the mailing address above.

Organization Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, state, zip code \_\_\_\_\_

Phone (area code and number) \_\_\_\_\_

Name of person preparing this application \_\_\_\_\_

Driver's License, Personal ID Certificate, or Social Security Number\* \_\_\_\_\_

Title \_\_\_\_\_

**Please answer the following:**

Operator of organization is:  Individual  Association  Corporation

Yes  No If operated by a corporation, is the corporation non-profit as defined by the Texas Non-Profit Corporation Act (art. 1396-1.01 VACS et. seq.)?

Yes  No Is this organization organized and operated primarily for the purpose of engaging in religious worship or promoting the spiritual development or well-being of individuals?

Yes  No In the past year, has the organization loaned funds to, borrowed funds from, sold property to, or bought property from a shareholder, director, or member of the organization, or has a shareholder or member sold his interest in the organization for a profit?

If **yes**, attach a description of each transaction. For sales, give buyer, seller, price paid, value of property sold, and date of sale. For loans, give lender, borrower, amount borrowed, interest rate, and term of loan and attach a copy of the note, if any.

Attach a list of salaries and other compensation for services paid in the last year. Also list any funds distributed to members, shareholders, or directors in the last year. In each case, give recipient's name, type of service rendered or reason for payment, and amounts paid.

\*You are required to give us this information on this form in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The Chief Appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.

Attach a copy of the charter, bylaws, or other documents adopted by the organization which govern its affairs and answer the following questions:

Yes  No Does the organization use its assets in performing its religious functions or the religious functions of another religious organization?

Yes  No Do these documents direct that on discontinuance of the organization, the assets are to be transferred to the State of Texas, the United States, or to an educational, religious, charitable, or other similar organization that is qualified for exemption under Sec. 501(c)(3), Internal Revenue Code, as amended?

If **yes**, give page and paragraph numbers.

Page\_\_\_\_\_Paragraph\_\_\_\_\_

Yes  No Does the organization operate, or does its charter permit it to operate, in such a manner as to permit the accrual of profits, the distribution of profits, or the realization of any other form of private gain?

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Attach one Schedule **AR** (Real Property) for **each** parcel of real property to be exempt and attach one Schedule **BR** (Personal Property) for **all** personal property to be exempt. List only property owned by the organization.

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By signing this application, you designate the property described in the attached Schedules AR and BR as the property against which the exemption for religious organizations may be claimed in this appraisal district. You certify that this information is true and correct to the best of your knowledge and belief.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Date

Under Texas Penal Code, Section 37.10, if you make a false statement on this application, you could receive a jail term of up to 1 year and a fine of up to \$3,000, or community correctional facility confinement of up to 1 year, or a prison term of 2 to 10 years and a fine up to \$10,000.



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SCHEDULE AR: Real Property used as actual place of worship, clergy residence or endowment fund property

Complete one Schedule AR for each parcel of real property to be exempted.

Name of Property Owner\*

Property Address

Legal Description Subdivision Lot Block or Abst# Survey

TYPE OF PROPERTY:

- Actual place of religious worship
Clergy residence
Foreclosure sale property held by endowment fund
Property leased by a school qualified under Tax Code Section 11.26
Land owned for the purpose of expansion of regular religious worship or construction of a new place of regular worship. Complete Schedule LR.

\*If owner is state or political subdivision of the state, attach copy of lease agreement.

\*\* An incomplete improvement exempted for the three years preceding the 2003 tax year is entitled to exemption for the 2003 tax year regardless of whether the property owner applies for the exemption for the 2003 tax year, if the property otherwise qualifies.

SCHEDULE BR is on the reverse side of this form. Both sides must be completed.





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**SCHEDULE LR: Land owned for the purpose of expansion of regular religious workshop or construction of a new place of regular worship**

Complete one Schedule LR form for each parcel of land to be exempted.

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Legal Description

Tract size or acreage amount: \_\_\_\_\_ Account Number: \_\_\_\_\_

Tax Code Section 11.20(a)(6) provides that land owned by the religious organization for the purpose of expansion of a place of regular religious worship or construction of a new place of regular religious worship may be exempt. Subsections(h) and (i) provide that a tract of land contiguous to the tract of land on which the religious organization's place of regular religious worship is located may be exempt for no more than six years. A tract of land not contiguous to the tract of land on which the religious organization's place of regular religious worship is located may be exempt for no more than three years. A tract is contiguous with another tract of land if the tracts are divided only by a road, railroad track, river, or stream.

**Statement of Expansion or Construction:**

The above described land owned by this religious organization will be used for the purpose of expanding the current regular religious worship or for the construction of a new place of regular religious worship. The land does not produce revenue for this place of religious organization.

I certify that this statement is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Authorized Officer

Under Texas Penal Code, Section 37.10, if you make a false statement on this application, you could receive a jail term of up to 1 year and a fine of up to \$3,000, or community correctional facility confinement of up to 1 year, or a prison term of 2 to 10 years and a fine up to \$10,000.