

Send original to: **DALLAS CENTRAL APPRAISAL DISTRICT**
 P.O. Box 560767
 Dallas, Texas 75356-0767
 Phone (214) 631-7406
 www.dallascad.org

Send copy with payment to: **DALLAS COUNTY TAX ASSESSOR-COLLECTOR**
 500 Elm St
 Dallas, Texas 75202-3504
 Phone (214) 653-7076

Step 1: Owner's name and address	Owner's name		Owner's phone no.		Step 2: Information about the business	Give appraisal district account number, if available, or attach tax bill or copy of appraisal or tax office correspondence concerning your account. If unavailable, give the street address at which the property is located.		
	Current mailing address					Name of each business		
	City, State, Zip code					Account number		
	Person completing statement		Title			Inventory location (Number, Street, City, Zip)		

Step 3: Provide the following information about each unit sold during the reporting month. Continue on additional sheets as needed	Description of unit manufactured housing sold											
	Date of Sale	Model Year	Make	Unit of Manufactured Housing Identification/Serial Number					Purchaser's Name	Type of sale¹	Sales Price²	Unit Property Tax³
	(See footnotes on back)											

Unit property tax factor used _____ Your Retailer License Number _____ **Total for this page only** _____

Total Unit Property Tax This Month⁴ _____
 (See footnote on back)

Step 4:	Breakdown of sales (number of units sold) for this month		
	Net retail manufactured housing inventory	Retailer Sales	Subsequent Sales
Total Sales			
Show only on last page	Breakdown of sales amounts for this month		
	Net retail manufactured housing inventory	Retailer Sales	Subsequent Sales
	\$	\$	\$

Step 5: Sign and date on last page only.		
	Signature	Date
	Email Address	
If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code, Section 37.10.		